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related to their field of study. CPT must be approved by International Student and Scholar Services prior to the CPT start date.

**ELIGIBILITY:**

- x Students must be approved for one of the options below:
  - o The student will enroll/has already enrolled in a related course. Students will be required to confirm with their advisor.
  - o The student will be employed in a field related to their major field of study.

3. Once you have secured the internship, make arrangements to register and enroll in the appropriate internship course (if needed) and to find a faculty advisor for the course.
  - 1) Complete the CPT Request Form and gather the required documents
    - i. A letter or email from your employer which states the start and end dates, the number of hours per week, and a brief description of your responsibilities.